

MANSFIELD R-IV SCHOOL DISTRICT
Application for Employment
NON-CERTIFICATED PERSONNEL

Position(s) applied for _____ Date of application ____ / ____ / ____

Name _____ Social Security # _____
Last First Middle

Address

Street _____ City _____ State _____ Zip Code _____

Telephone # _____ Cell Phone # _____

Date available for work _____ Salary Expected _____

Have you ever been employed here before? If yes, give dates and positions.....() Yes () No

Are you legally eligible for employment in this country?.....() Yes () No

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime?... () Yes () No

If yes, please provide date(s) and details _____

Answering "yes" to these questions does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for the will be taken into account.

Experience you feel would qualify you for the job which you are applying:

Educational Background: HS Diploma _____ GED _____ College Hours _____

Other _____

Employment History (List Most Recent First)

Name of Employer: _____
Address: _____
Supervisor/Title: _____ Your Position: _____
Employed From: _____ To: _____
Assignment/Additional Duties: _____
Reason for Leaving: _____

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Employed From: _____ To: _____
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PLEASE READ BEFORE SIGNING

BACKGROUND CHECK

Employment is contingent upon satisfactory results, as determined by the district, after completion of background checks through the Missouri Highway Patrol and the Federal Bureau of Investigation (FBI).

EQUAL OPPORTUNITY EMPLOYMENT

The Mansfield R-IV School District is an equal opportunity employer. It is the policy of this district to afford equal employment opportunities to qualified individuals regardless of their race, color, national origin, ancestry, religion, socioeconomic status, marital status, sex, age, disability or memberships in legally constituted organizations, to the extent required by law. This policy applies to all aspects of the employment relationship, including recruitment, selection, placement, training, assignment, promotion, transfer, compensation, benefits and termination.

Certificate of Applicant

I HEREBY CERTIFY that all information made on or in connection with this application is true and complete to the best of my knowledge and belief and that I have not knowingly withheld any fact or circumstance. I understand that any misrepresentation or concealment of material fact will be sufficient grounds for rejection of application, or removal from employment. I authorize my previous employers to release to the Mansfield RIV Schools any information they may have regarding my character or my employment record.

We participate in the E-Verify Program.

I acknowledge that I have read and understand the above statements.

**Applicant
Signature** _____

Date _____