

MIDDLE SCHOOL WEEKLY ANNOUNCEMENTS

Tuesday, September 7, 2010

- ◆ Sep. 15 – School pictures
- ◆ Sep. 17 & 18 – Wilder Days
- ◆ Sep. 22 – First day of autumn
- ◆ Sep. 23 – Parent/Teacher Conferences 2:00-6:00 PM (Classes dismiss @ 12:15)
- ◆ Oct. 11 – No School (Conference PD Day)

SCHOOL PICTURE INFO:

School pictures will be taken on Wed., September 15th. Packets will be sent home for ordering packages. If you would like to order, fill out information and enclose payment inside packet. payable to “**Lifetouch**” or enclose EXACT amount of cash. NOTE: The office will not change for your picture orders.

photo
Make checks
be able to make

Middle School / High School breakfast

will be available in the high school cafeteria beginning Tuesday, September 7 @ 8:00 a.m. Students who ride a bus may be dropped off at the high school to eat. Breakfast menus will be limited at first to cereal, toast, etc. If the demand for breakfast is high, the menu will be expanded at that time. Breakfast prices remain the same.

POP MACHINE RULES:

Pop machine is for use before and after school only.

ABSENTEES:

When you have been absent, **come to the office to get an absentee slip BEFORE going to class!** You **always need to bring a note from a parent, or a dr.’s excuse** when you have been absent.

ATTENDANCE IS VERY IMPORTANT AT MANSFIELD MIDDLE SCHOOL! Be sure to read the attendance policy in your student handbook!

SCHOOL STORE

School supplies available in the office (Before school or between classes)
Spiral notebooks \$1
Pencils \$.20

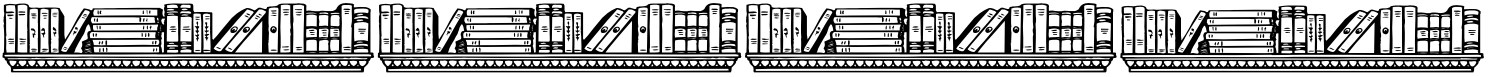
CHECK OUT OUR SCHOOL WEB PAGE: <www.mansfieldschool.net>. You’ll find our school calendar and announcements, and much more information!

♪ ♪ ♪ Happy birthday to you! ♪ ♪ ♪

Sep. 7 – Kaliesha Garrison
Sep. 17 – Myka Pratt
Sep. 23 – Anzilee Trent

Sep. 15 – Kylie Marsanick
Sep. 18 – Denise Morgan
Sep. 28 – Preston Bailey

Sep. 15 – Imanie Williams
Sep. 22 – Brianna Carter



TEACHERS:

- ◆ Mr. Greene wants all teachers to check their school e-mail regularly.
- ◆ Natalie will be mailing out progress reports Tuesday, Sep. 7th. Please have grades in system.
- ◆ Deficiency reports will be printed Thursday, Sep. 16. **Grades need to be up-to-date in Lumen BEFORE 8:00 a.m. on Thursday 9-16-10.**
- ◆ Mansfield R-IV School District now has available the “parent portal” in Lumen. This gives parents access to their student’s grades. It is vitally important that all teachers keep grades up-to-date in Lumen at all times.
- ◆ **NEW COMPUTER LAB KEY PROCEDURE:** There is a sign in/out sheet on the wall in the principal’s office. To use key, please use this sheet to sign in and out.
- ◆ When doing your attendance/grades, if there are inactive classes showing up, please let Neil know by using the trouble ticket system.
- ◆ Turn in **“Faculty & Staff Emergency Information”** and **“Staff oath of Confidentiality”** forms ASAP!
- ◆ When requesting tech help from Neil, you need to use the <<http://www.moschoolhelp.com>> web-sight and fill out a trouble ticket.

Have a great week! Brenda

